

Brandywine Homeowners Association, Inc.
P.O. Box 37, DeLeon Springs, Florida 32130

Minutes of the HOA Board Organizational Meeting of November 10, 2020

Call to Order: The meeting was called to order by Director Myers at 6:31 pm.

Roll Call of Directors: - Directors Lorin Myers, Dale Haaland, Elise Paulson, Donna Ortkiese, Tara Kicklighter, and Liliane Benucci were present.

Election of Officers:

Benucci nominated Myers for the position of President of the HOA. There being no additional nominations, the nominations were closed and Myers was unanimously elected.

Benucci nominated Paulson for the position of Vice President of the HOA. There being no additional nominations, the nominations were closed and Paulson was unanimously elected.

Haaland nominated Benucci for the position of Secretary of the HOA. There being no additional nominations, the nominations were closed and Benucci was unanimously elected.

Paulson nominated Ortkiese for the position of Treasurer of the HOA. There being no additional nominations, the nominations were closed and Haaland was unanimously elected.

Benucci nominated Gregg Gagnon to fill the Director's seat vacated by Jim Graesart. Gagnon was unanimously elected to the Board. His term will expire at the Nov. 2021 annual meeting.

Election of ARB Members: Benucci nominated Mona Quinn, Tony Aichner, Gary Filip, and Gregg Gagnon to serve on the ARB Committee, with Quinn as Chairperson. There being no additional nominations, the nominations were closed and all four were unanimously elected.

Designation of HOA Registered Agent: David Slachter will continue to serve as the HOA Registered Agent.

Assignment of the key to the P.O. Box, external back-up hard drive, thumb drive, and passwords was given to Dale Haaland.

Committee assignments are as follows:

Beautification Award: Donna Ortkiese (chair), Tisa Houck

Communications: Lorin Myers (chair), Tisa Houck, Liliane Benucci, Renee Weber

Finance: Donna Ortkiese (chair), Renee Weber, Elise Paulson, Lorin Myers, membership

Grounds & Maintenance: Robert Hogan (chair), Tisa Houck, David Weber, Dale Haaland, Mona Quinn, Renee Weber, Lorin Myers, (Common Area Lawn Care, Plantings, Ponds, Streetlights, Structures)

Rules: Tisa Houck (chair), Tara Kicklighter, Renee Weber, Cindy Capps

Storage Facility: Mike Campanella (chair), John Chant, Chris Caldwell

Welcoming: Diane Hill (chair), Lorin Myers

Special Committee assignments are as follows:

Annual Yard Sale (March): Diane Hill, Cindy Capps

Governing Documents: Board of Directors

Nominations: Will be announced at the September 2020 meeting

Annual Meeting: Cindy Capps, Renee Weber

- Renee Weber and Dale Haaland were removed as HOA primary signers for financial transactions.
- Elise Paulson and Donna Ortkiese were designated as HOA primary signers for financial transactions.
- Lorin Myers will remain as HOA primary signer for financial transactions.

Myers will submit to sunbiz.org the Florida Corporation Commission amendment showing new board members and officers.

There is one property that needs to be turned over to the attorney for Intent to Lien 45-day demand letters.

There being no further business to discuss, Benucci moved and Paulson seconded to adjourn the Organizational Meeting at 6:55 pm. The regularly-scheduled monthly meeting will follow.

Respectfully Submitted: Liliane Benucci – Recording Secretary