

**Brandywine Homeowners Association, Inc.**  
 Board of Directors Meeting Minutes  
 Condo Clubhouse  
 1/10/2023

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**Call to Order:**

- at 7:00 PM
- by Stanley Wickett **Verification of Quorum:**
- 5 of 5 Board Members in attendance.
- Liliane Benucci, Kenneth DeForest, Cheryl Johnson, Daniel Perez, Stanley Wickett

**Proof of Notice**

- Notice provided in accordance with Florida Statutes

**Previous Meeting Minutes:**

- Motion to approve the previous Board of Directors Meeting minutes from 12/13/2022 with Changes. • By: Liliane Benucci
  - 2nd by: Stanley Wickett
  - Vote: Unanimous by Members Present
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**Committee Reports**

- **Report: Reports**

ARC: 3 applications that had been approved

Rules: Glen had done the monthly inspection and shared the report with 5 letters to be sent

**Old Business**

- **Report: Storage Lot**

Chris Caldwell shared: there are 15 vacant spaces, 8 items with expired tags, 2 with no tags. Plan is to send a notification to all that have something stored there with a deadline to respond then items will be removed and locks changed to get better control of the storage lot. Lights have been repaired.

- **Discussion: Website**

1. Will be updating the password
2. Continue with new members/owners to the community
3. Purging documents no longer needed due to SMC managing community. Updating Rules Comliancedocument
4. List all board members without phone or em so all communication goes through SMC

- **Discussion: Voucher**

Shared with new board members how they can be reimbursed for community related expenses. Plan is to have approved by the board.

**New Business**

- **Discussion: Membership List**

Glen to provide to Tisa

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- **Report: January Mailing**

Stan sending out January

newsletter • **Discussion: Garage**

**Sale** March 11, already have signage

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**Adjournment:**

- Motion to adjourn at 8:10 PM by Liliane Benucci
- 2nd by Kenneth DeForest
- Vote: Unanimous by Members Present

